THE ProVisio GROUP

TIME REPORTING SHEET

01376

12941 North Freeway Suite 210 Houston, Texas 77060 Phone; (281) 872-3700 Fax: (281) 872-4343

CONSULTANT _____ **PERIOD: FROM** _____ **TO** _____

CUSTOMER _____ **MANAGER** _____

CLIENT ACTIVITY	CODE	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15		TOTALS
		16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Holiday																		
Sick																		
Vacation																		
TOTALS																		

EXPENSES			
DATE	DESCRIPTION	BILLABLE	NON-BILLABLE

For Office Use Only			
Billable Hours		Other	
Nonbillable Hours		Total Hours	
Holiday			
Sick			
Vacation		Overtime Hours	

CONSULTANT SIGNATURE _____ **MANAGER SIGNATURE** _____

DATE _____ **DATE** _____

OFFICE COPY